Oriel College

Casual Food Service Assistant

Job Title: Casual Food Service Assistant

Supervised by: Butler

Job Contribution: by helping to provide an excellent service of food and drink for academics, students, staff and conference guests you contribute to the good teamwork in the Hall and SCR and to the successful performance of the key tasks.

Responsibilities:

- daily preparation and cleaning of dining room and equipment for breakfast, lunch and other functions as required by the Hall Manager and SCR Butler.

- service of high quality of food and drink in the Hall and SCR at meal times.

- ensuring cleanliness of glass, silver and other equipment in Hall and SCR as set out in your work schedule

- work flexibly as a member of a team to share tasks in the Hall and SCR

- Ensure your actions minimise risks to Health and Safety, by:
  - working safely and obeying all College Health and Safety rules as set out in the College's Health and Safety Policy and Staff Handbook.
  - ensuring all hazards are reported using the College accident book.

Qualities, Experience and Qualifications

- clean smart appearance, friendly, professional approach and discretion.

- experience is desirable – on-job training will be provided.

- NVQ level one in food service, food handler’s hygiene certificate.