

If Applicable:
CLAIM FOR EXEMPTION OF SUPPLIES OF CONFERENCE FACILITIES FROM VAT

The Organisation: _____

The College: Oriel College, Oxford.

We wish to claim exemption from Value Added Tax for supplies of conference facilities and goods and services to pupils and delegates closely related to education by the College in connection with the conference / course being arranged by the Organisation commencing on

We confirm that the Organisation is an "eligible body" within the meaning of Note (1) to Group 6, Schedule 9 of the VAT Act 1994 being (please tick the appropriate):

- A UK School within the meaning of the Education Act 1996 (or similar for Scotland and Northern Ireland)
- A UK University (including any College, institution, school or hall of that University)
- A UK sixth form or tertiary College or centrally funded higher or further education institution
- An overseas educational not for profit body which is precluded from and does not distribute profit
- A not for profit body which is precluded from distributing and does not distribute any profit it makes and applies any profits from its supplies to the continuance or improvement of its educational supplies
- A provider of tuition in English as a foreign language (EFL) and that EFL will be taught to the pupils, students or trainees attending the conference/course
- A local authority
- A government department or executive agency
- A health authority

We certify that the facilities requested from Oriel College will be used in conjunction with the supply of education or vocational training for a fee or part contribution.

We understand that supplies of alcohol and supplies to organisers and teachers etc., are subject to the charging of VAT at the standard-rate.

For and on behalf of
THE HIRER

Signed by

(signature)

(print name)

DATE: _____