



Oriel
College

UNIVERSITY OF OXFORD

HEALTH AND SAFETY POLICY AND PROCEDURES

Version: v.3

Approved by Health and Safety Committee: 5 November 2024

Approved by Governing Body: 13 November 2024

Next review date: Michaelmas Term 2025

CONTENTS

A.	Introduction	2
B.	Information Security Classification.....	2
C.	Delegated Authority	2
	Health and Safety Management Structure	2
D.	Policy Statement	3
	Health and Safety	3
	Fire Safety	3
E.	Procedure	4
	Monitoring.....	4
F.	Scope.....	5
G.	Training and Responsibilities.....	5
	General Responsibilities	5
	Occupational Health	5
	Accidents, Incidents, and First Aid	5
	Fire and Emergency Arrangements	5
	Risk Assessment	6
	Premises.....	6
	Equipment	6
	Substances.....	6
	The Responsibilities of Managers and Supervisors.....	6
	Responsibility of Employees and Workers.....	7
H.	Internal Help and Raising Concerns	7
I.	Consequences of Non-Observance	8
J.	Further Help	8
K.	Reference	8
L.	Relevant Legislation	8
M.	Policy Version Control Table.....	11
N.	Appendices.....	12
	Appendix B: Table of Delegated Responsibilities	13
	Appendix C: Safety Arrangements Table	17

A. Introduction

This Health and Safety Policy contains a plan detailing how we manage our Health and Safety issues. The policy sets out our commitment to manage risks and provide good standards of Health and Safety and to meet our legal obligations.

Health and Safety is integral to our operation as a responsible employer, and we have put in place the necessary organisational arrangements to achieve this.

This policy has been prepared after a full appraisal of our health, safety, and welfare requirements, and will be reviewed at least annually.

B. Information Security Classification

This policy is an important statement in detailing the College's commitment to create a healthy and safe environment in which staff and students can work and study. Thus, it will be published on the College's website.

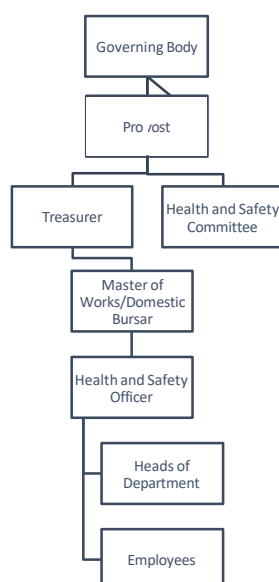
The policy is also freely available from the internal policy SharePoint resource, and copies are available from the Governance Officer (governance@oriel.ox.ac.uk).

C. Delegated Authority

Health and Safety Management Structure

Although the Governing Body and Provost have overall responsibility for the implementation of this policy, day to day responsibility for specific issues has been delegated to key personnel.

The management structure within our business is shown below.



The allocation of day to day responsibility for specific health and safety issues is shown in the Responsibility Chart which can be found in **section G**.

D. Policy Statement

Health and Safety

Oriel College recognises that it has responsibilities for the health and safety of our workforce whilst at work and others who could be affected by our work activities. We will assess the hazards and risks faced by our workforce in the course of their work and take action to control those risks to an acceptable, tolerable level.

Our managers and supervisors are made aware of their responsibilities and are required to take all reasonable precautions to ensure the safety, health, and welfare of our workforce and anyone else likely to be affected by the operation of our business.

This College intends to meet its legal obligations by providing and maintaining a safe and healthy working environment so far as is reasonably practicable. This will be achieved by:

- Providing leadership and adequate control of identified health and safety risks.
- Consulting with our employees on matters affecting their health and safety.
- Providing and maintaining safe plant and equipment.
- Ensuring the safe handling and use of substances.
- Providing information, instruction, training where necessary for our workforce, taking into account of any who do not have English as a first language.
- Ensuring that all workers are competent to do their work, and giving them appropriate training.
- Preventing accidents and cases of work related ill health.
- Actively managing and supervising health and safety at work.
- Having access to competent advice.
- Aiming for continuous improvement in our health and safety performance and management through regular (at least annual) review and revision of this policy.
- The provision of the resources, financial and other, required to make this policy and our health and safety arrangements effective.

We also recognise:

- Our duty to co-operate and work with other employers when we work at premises or sites under their control to ensure the continued health and safety of all those at work.
- Our duty to co-operate and work with other employers and their workers, when their workers enter our premises or sites to work for us, to ensure the health and safety of everyone at work.

To help achieve our objectives and ensure our employees recognise their duties under health and safety legislation whilst at work, we will also remind them of their duty to take reasonable care for themselves and for others who might be affected by their activities. These duties are explained on first employment at induction and also set out in an Employee Safety Handbook, given to each employee, which sets out their duties and also includes our specific health and safety rules.

Fire Safety

The Governing Body of Oriel College is the "Responsible Person" for Fire Safety.

Fire is a hazard that could affect all parts of our premises. The consequences of fire include the threat to the life or health and safety of our people, damage to or loss of property, and severe interruption to normal business activities or opportunities.

Our fire safety measures include:

- Preventing outbreaks of fire.
- Mitigating direct and consequential damage by early detection.
- Reducing the risk of fire spread by structural containment.
- Providing escape routes.
- Establishing emergency evacuation procedures.
- Providing the means for firefighting and detection.

The aim of this policy is to achieve a "fire safe" environment for all employees and building occupants. This policy applies to all our buildings. Its requirements extend to everyone on the premises, legitimately or otherwise.

Its primary objective is the creation of a fire safety management system which, together with the structure and maintenance of our buildings, seeks to protect human life as well as the assets and business opportunities of this organisation. To achieve this, we will provide the time and resources necessary to formulate a fire safety strategy for our premises. We will ensure that we inform, instruct, and train all relevant people.

Achievement of this objective will demonstrate compliance with fire safety legislation and current good practice.

We have allocated responsibilities and detailed arrangements to support this policy.

E. Procedure

Monitoring

The operation of this policy and associated arrangements is actively monitored through the periodic review of our completed Safety Record Forms and also by using Periodic Workplace Checklists held on Business Safe Online under the My Resources section.

The Governing Body and Provost have overall responsibility for this, but some of the routine tasks may be delegated.

We also use an Annual Health and Safety Review form to determine whether our existing health and safety procedures and arrangements are adequate which is completed by the Health and Safety Officer, and reviewed by the Health and Safety Committee.

Those with delegated responsibilities under this policy will also complete Periodic Checklists of Compliance with the policy and procedures arranging for remedial actions to be taken where necessary. The outcomes of these periodic reviews will also be taken into account during the annual review.

Monitoring and review help us to check the effectiveness of our Safety Management System.

The monitoring procedure should be read in conjunction with the Responsibility Table given at **Appendix B**.

F. Scope

This policy applies to all employees and students of the College, as well as other College members, such as visiting fellows and temporary staff, and contractors.

G. Training and Responsibilities

The Governing Body and Provost have recognised that they retain overall responsibility for health and safety matters. They also recognise that the business needs to take action in respect of the key points listed in this section. In managing these matters emphasis is placed on managers and supervisors for recognising hazards and potential risks and then taking steps to minimise their effects on employees and others.

The key points of responsibility are listed below:

General Responsibilities

- Provide and resource an effective health and safety management system.
- Make arrangements to consult with employees on health and safety matters.
- Arrange and maintain appropriate Employers' Liability Insurance cover.
- Ensure that health and safety implications are considered when acquiring new equipment and machinery.
- Ensure that contractors (when used) are competent and monitored during work.
- Ensure that a process is in place to identify and report hazards.
- Ensure that all employees receive appropriate health and safety training.
- Provide measures to protect the health and safety of employees working alone.
- Monitor the health and safety performance of the organisation.

Occupational Health

- Ensure that adequate procedures are in place to identify and address occupational health risks.
- Ensure that measures required to reduce and control employees' exposure to occupational health risks are in place and used.
- Implement measures to reduce stress within the workplace.

Accidents, Incidents, and First Aid

- Record accidents and incidents.
- Complete accident and incident investigations, identify causes and measures for prevention.
- Ensure that applicable injuries, diseases, and dangerous occurrences are reported to the Enforcing Authority.
- Ensure that adequate first aid arrangements are in place.

Fire and Emergency Arrangements

Ensure that:

- Adequate arrangements are in place to deal with fire safety at our premises or at our members' premises.
- Employees are aware of the fire and evacuation arrangements and other emergency procedures.
- Emergency equipment is provided, tested, and maintained appropriately.
- Adequate Fire Risk Assessments are completed.

Risk Assessment

Ensure that:

- Risk assessments are complete and Safe Systems of Work are produced for all activities that pose a significant risk of harm.
- Risk assessments are documented.
- The outcomes of risk assessments are carefully explained to the workforce.

Premises

- Provide a suitable and safe working environment for employees with adequate welfare facilities.
- Ensure that the fixed electrical installation is adequately installed and maintained.
- Introduce and maintain measures to control and manage the risks from asbestos.
- Ensure good housekeeping standards are investigated and maintained.
- Provide suitable and sufficient maintenance of the facilities provided within the workplace.

Equipment

Ensure that:

- All equipment provided by the organisation is suitable and properly used.
- All work equipment is adequately maintained and safe.
- Portable electrical appliances are adequately maintained, inspected and tested.
- Appropriate hand tools are provided and maintained.
- Any Personal Protective Equipment (PPE) provided gives suitable protection, is used, and that employees are given information, instruction and training on its use.

Substances

Ensure that:

- All substances are used safely.
- All substances are appropriately stored.

The Responsibilities of Managers and Supervisors

In addition to the above general responsibilities for health and safety, the Responsibility Table (**appendix B**) sets out specific delegated health and safety responsibilities and identifies the managers and supervisors they are allocated to.

They should refer to the associated Safety Arrangements (**section E**) for further detail about those responsibilities.

Responsibility of Employees and Workers

Our policy takes account of the specific statutory duties placed on to take care for their own health and safety whilst at work and for that of others. Specifically, we expect employees to:

- Ensure that company policies and procedures are read, understood, and followed at all times.
- Ensure that isolation and lockdown procedures are followed at all times.
- Follow booking on and off-site procedures at all sites (including head office).
- Take reasonable care for their health and safety and the health and safety of others whilst at work.
- Not intentionally or recklessly interfere with or misuse anything required by law or provided by the company in the interests of health and safety.
- Visually inspect tools, PPE and equipment prior to use.
- Ensure that PPE, tools and equipment are maintained, used and stored in accordance with manufacturer documentation.
- Follow all safety instructions and guidance when using equipment.
- Report any Good Catches, incidents, accidents, and non-conformances to the H&S manager.
- Contribute to the promotion of health and safety in the workplace.
- Follow all written safe systems of work (ssow) including method statements, risk assessments, COSHH data, permits to work etc, and their requirements.
- Follow the safety instructions of senior management.
- Ensure that they do not use tools and equipment unless they have been formally trained and are competent to do so.
- Comply with legislation, Approved Codes of Practice, and guidance notes.
- Ensure all company vehicles are driven in a safe and suitable manner, and that the vehicle is left secure when not in use.
- Consult on health and safety matters and investigations to ensure a safe working environment is established.
- Seek advice from management on any issues relating to health and safety at work.
- Obey all site safety signs, general site rules, and site safety arrangements.

H. Internal Help and Raising Concerns

Employees who have questions or concerns regarding this policy should contact their Head of Department or the Safety Officer.

Heads of Department with questions or concerns regarding this policy should contact the Domestic Bursar or the Safety Officer.

If an employee is concerned that their Head of Department is not enacting the measures necessary for upholding workplace safety, they should contact the Safety Officer or Domestic Bursar.

Employees should feel reassured that they are freely able to raise any concerns they may have. All concerns will be judged fairly and objectively.

I. Consequences of Non-Observance

It is the responsibility of all employees to report any Health and Safety risks to their Head of Department or Safety Officer.

Depending on the severity and frequency of Health and Safety Oversights, punitive measures can range from retraining or refamiliarization with this or other policies, to disciplinary action.

J. Further Help

Questions regarding the provisions in this policy should be directed to an employee's supervisor or the Health and Safety Officer, Sam Henry (samuel.henry@oriel.ox.ac.uk) in the first instance.

Further detail and access to the specific working of the legal requirements related to this policy is available from the 24 Hour Advice Service on 0844 892 2785.

K. Reference

This policy should be read in conjunction with the following College policies, all of which are available to College members, on request, from the governance officer (governance@oriel.ox.ac.uk):

- Asbestos, Legionella, and COSHH policy.
- Bomb Alert Action Plan
- Equal Opportunities Policy
- Employee Development Policy
- Extreme Weather Policy
- Fire Policy
- First Aid Policy
- Managing Stress Policy
- Mental Health Policy
- Parking Policy
- PAT policy
- Safeguarding Policy

L. Relevant Legislation

In most cases, Health and Safety legislation requires common sense, reasonably practicable precautions to avoid the risk of injury or ill-health at work. Our Health and Safety Management System does not quote specific legal references. Instead, the information and detail of what is required in practice is given to ensure compliance.

If the guidance and requirements of our Health and Safety Management System are adopted, compliance with the legal requirements will be achieved.

This section sets out, for the record, details of the main statutes and regulations affecting health and safety at work in force when this policy was prepared. Some

of those listed will not apply to our operations, but we need to be aware of them should circumstances change.

The Online Reference Library contains a similar list which will always be up to date. The document is titled "Health and Safety Legislation (UK)."

It should be noted that although the UK has left the EU, by virtue of the European Union (Withdrawal) Act 2018 and associated legislation, the European Regulations listed here remain in force until replaced by domestic legislation.

The list of relevant legislation which this policy ensures compliance with is as follows:

- Building Regulations 2010 (as amended)
- Building Safety Act 2022
- European Regulation (EC) No 2016/245/2016 on Personal Protective Equipment
- European Regulation (EC) No 2008/1272 on classification, labelling, and packaging of substances and mixtures
- European Regulation (EC) on No 2003/2003 concerning the export and import of dangerous chemicals, as amended
- Chemicals (Health and Safety) and Genetically Modified Organisms (Contained Use) (Amendment etc) (EU Exit) Regulations 2019
- Classification, Labelling, and Packaging of Chemicals (Amendments to Secondary Legislation) Regulations 2015
- Confined Spaces Regulations 1997
- Construction (Design and Management) Regulations 2015
- Control of Artificial Optical Radiation at Work Regulations 2010
- Control of Asbestos Regulations 2012
- Control of Electromagnetic Fields at Work Regulations 2016
- Control of Lead at Work Regulations 2002
- Control of Major Accident Hazard Regulations 2015
- Control of Noise at Work Regulations 2005
- Control of Substances Hazardous to health Regulations 2002 (as amended)
- Control of Vibration at Work Regulations 2005
- Corporate Manslaughter and Homicide Act 2007
- Dangerous Substances and Explosive Atmospheres Regulations 2002
- Electricity at Work Regulations 1989
- Employers Liability (Compulsory Insurance) Regulations 1998 (as amended)
- Employment of Women, Young Persons, and Children Act 1920.
- Equality Act 2010.
- Fire Safety Act 2021.
- Fire Safety (England) Regulations 2022
- Furniture and Furnishings (Fire) (Safety) Regulations 1988 (as amended)
- Gas Appliances (Safety) Regulations 1995 (as amended)
- Gas Safety (Installation and Use) Regulations 1998 (as amended)
- Gas Safety (Management) Regulations 1996
- Hazardous Waste Regulations 2005 (as amended)
- Health and Safety (Amendment) (EU Exit) Regulations 2018
- Health and Safety Offences act 2008
- Health and Safety at Work etc Act 1974
- Health and Safety (Consultation with Employees) Regulations 1996
- Health and Safety (Display Screen Equipment) Regulations 1992
- Health and Safety (First Aid) Regulations 1981 (as amended)

- Health and Safety Information for Employees Regulations 1989 (as amended)
- Health and Safety (Safety Signs and Signals) Regulations 1996 (as amended)
- Health and Safety (Sharp Instruments in Healthcare) Regulations 2013
- Health and Safety (Training for Employment) Regulations 1990
- Health and Safety at Work etc Act 1974 (General Duties of Self-Employed Persons) (Prescribed Undertakings) Regulations 2015
- Ionising Radiations Regulations 2017
- Lifting Operations and Lifting Equipment Regulations 1998
- Lifts Regulations 2016
- Management of Health and Safety at Work Regulations 1999 (as amended)
- Manual Handling Operations Regulations 1992 (as amended)
- Personal Protective Equipment Regulations 2002
- Personal Protective Equipment at Work (Amendment) Regulations 2022
- Regulation (EU) 2016/425 on Personal Protection Equipment
- Pressure Systems Safety Regulations 2000
- Provision and Use of Work Equipment Regulations 1998
- Radiation (Emergency Preparedness and Public Information) Regulations 2001
- The Registration, Evaluation, Authorisation, and Restriction of Chemicals Regulations 2007 (REACH)
- Regulatory Reform Fire Safety Order 2005
- Reporting of Injuries, Diseases, and Dangerous Occurrences Regulations 2013
- Safety Representatives and Safety Committees Regulations 1977
- Work at Height Regulations 2005 (as amended)
- Workplace (Health, Safety, and Welfare) Regulations 1992
- Working Time Regulations 1998 (as amended)

M. Policy Version Control Table

Version	Owner	Agreed by Health and Safety Committee	Agreed by Governing Body	Reason for amendment	Amended by	Next review	Further notes
v.1	Treasurer		9 May 2014	This is the original version.			This policy was not reviewed by the Health and Safety Committee before consideration by the Governing Body.
v.2	Safety Officer	31 October 2023	7 February 2024	Annual review	Sam Henry	October 2024	
v.3	Safety Officer	5 November 2024	13 November 2024	Annual review	Sam Henry	October 2025	

N. Appendices**Appendix A: Record of Periodic Review of our Health and Safety Policy**

Our Health and Safety General Policy Statement and Safety Arrangements are reviewed periodically. This is a record of these periodic reviews we have undertaken. Our Peninsula Health and Safety Consultant will also review our system and documentation during their routine visits to ensure that they meet current statutory requirements and good practice relevant to our business.

DATE	NAME OF REVIEWER(S) AND POSITION	OUTCOME (No change required, or explain required changes)	Where changes are required, call the Peninsula Advice Service (08448922785 and record here the date of your call).
31 October 2023	Health & Safety Committee	No change Required.	
29 October 2024	Sam Henry	No change required.	
5 November 2024	Health & Safety Committee	No change required.	

This record should be endorsed by anyone (including Health and Safety Consultants) who carries out the period review.

For Consultant use

--	--	--	--	--	--

Appendix B: Table of Delegated Responsibilities

This Responsibility Table shows the allocation of responsibility for particular health and safety issues to named people or management positions.

Key

GB - Governing Body

P - Provost

DB - Domestic Bursar

MW - Master of Works

HSO - Health and Safety Officer

DH - Department Heads

HR - Human Resources

Safety arrangements	GB	P	DB	MW	HSO	DH	HR
Managing Safety & Health at Work	✓	✓					
Managing Migrant Workers						✓	
Accident, Incident, Ill Health Reporting and Investigation					✓		
Workplace H&S Consultation - One-to-one						✓	
Risk Assessment and Hazard Reporting			✓	✓	✓	✓	
Occupational Health and Health Surveillance			✓	✓			✓
Substance & Alcohol Abuse							✓
Purchasing			✓	✓			✓
New and Expectant Mothers							✓
Employing Children & Young Persons							✓
Lone Working					✓		
Health & Safety Training			✓	✓	✓		✓
Health & Safety of Visitors					✓		
Personal Protective Equipment			✓	✓			
Home Working							✓
Employing Agency and Temporary Staff						✓	✓
Safe Systems of Work			✓	✓	✓	✓	
Action on Enforcing Authority Reports	✓	✓					
Equality and Disability Discrimination Compliance							✓
H&S Information for Employees - UK					✓		✓
Working Abroad		✓				✓	
Fire Safety - Arrangements and Procedures			✓		✓		
First Aid					✓		
Welfare, Staff Amenities, Rest Rooms & the			✓	✓		✓	

Safety arrangements	GB	P	DB	MW	HSO	DH	HR
Working Environment							
Housekeeping and Cleaning			✓			✓	
Pest Control			✓				
Building Services				✓			
The Control of Hazardous & Non Hazardous Waste			✓	✓		✓	
Access, Egress, Stairs & Floors				✓			
Windows, Glass & Glazing in the Workplace				✓			
Workplace Signs					✓		
Working in the Open Air. Working in the Sun			✓	✓			
Site Work				✓			
Water Temperature Control				✓			
Premises				✓	✓		
Electrical Safety				✓			
The Provision, Use & Maintenance of Work Equipment			✓	✓			
Hand Tools			✓	✓			
Office Equipment			✓	✓		✓	
Storage of Chemical Substances & Agents			✓	✓			
Control of Flammable Liquids			✓	✓			
Slips, Trips & Falls			✓	✓		✓	
Special Events			✓		✓	✓	
The Provision & Use of Machinery				✓			
The Safe Use of Machinery				✓			
Abrasive Wheels				✓			
Lifts and Hoists			✓	✓			
Work at Height				✓		✓	
Access Equipment				✓			
Permits to Work				✓			
Hot Work				✓			
Work in Confined Spaces				✓			
Isolation & Lock-Off Procedures				✓			
Workplace Transport & Pedestrian Control				✓	✓		
Occupational Road Safety						✓	
The Prevention of Sharps and Needlestick Injuries			✓				
Water Hazards				✓			
Racking Storage Systems & Mezzanine Floors				✓			
Safety in Food Preparation Environments			✓			✓	

Safety arrangements	GB	P	DB	MW	HSO	DH	HR
Hand Arm Vibration				✓			
Whole Body Vibration				✓			
Zoonoses			✓	✓			
Infection Control			✓				
Working Time, Night Work and Shift Working					✓		
Work Related Upper Limb Disorders WRULD						✓	
Leptospirosis			✓	✓			
Manual Handling			✓	✓	✓	✓	✓
Display Screen Equipment & DSE User Eye Tests & Spectacles						✓	✓
Legionella Control				✓			
Radon				✓			
Use of Chemical Agents & Substances			✓				
Horticultural Chemicals & Substances				✓			
Asbestos at Work- Survey ACMs Present & Off Site Risk				✓			
Control of Noise at Work			✓	✓			
Stress in the Workplace						✓	✓
Aggression & Violence in the Workplace						✓	✓
Local Exhaust Ventilation				✓			
Lead at Work				✓			
Occupational Asthma				✓			✓
Dermatitis			✓	✓			
Artificial Optical Radiation				✓			
Silica Dust and General Dust in the Workplace				✓			
Wheelchairs - UK					✓		
Gym Equipment					✓		
Work with Children			✓				
Educational Visits			✓			✓	
Contractor Control & Management				✓			
Roof Work				✓			
CDM - Client	✓	✓					
CDM- Principal Contractor				✓			
Basic Scaffolding				✓			
Site Traffic Management					✓		
Mobile Workforce				✓			
Protection of Public				✓			
Site Security and Visitors					✓		

Those with delegated responsibilities for health and safety issues should ensure that the required risk assessments and safety records are completed, either by them or by others and that the required control measures are implemented when work activities take place.

Where more than one person has been assigned responsibility to a particular subject, each should ensure that they have fulfilled their responsibilities in the areas under their control and completed the relevant records. Together they need to check that collectively the organisation has covered all aspects of safety management for the subject.

Appendix C: Safety Arrangements Table

Ref. Number	Title	Publication Date
SA1-1	Managing Safety & Health at Work	v1
SA1-2	Managing Migrant Workers	v1
SA1-3	Accident, Incident, Ill Health Reporting and Investigation	v2
SA1-5	Workplace H&S Consultation - One-to-one	v1
SA1-6	Risk Assessment and Hazard Reporting	v2
SA1-7	Occupational Health and Health Surveillance	v2
SA1-8	Substance & Alcohol Abuse	v1
SA1-9	Purchasing	v1
SA1-11	New and Expectant Mothers	v2
SA1-12	Employing Children & Young Persons	v1
SA1-13	Lone Working	v3
SA1-14	Health & Safety Training	v1
SA1-15	Health & Safety of Visitors	v1
SA1-17	Personal Protective Equipment	v1
SA1-18	Home Working	v2
SA1-19	Employing Agency and Temporary Staff	v3
SA1-20	Safe Systems of Work	v1
SA1-21	Action on Enforcing Authority Reports	v1
SA1-22	Equality and Disability Discrimination Compliance	v2
SA1-23	H&S Information for Employees - UK	v1
SA1-24	Working Abroad	v2
SA 2-1	Fire Safety - Arrangements and Procedures	v2
SA3-1	First Aid	v2
SA3-2	Welfare, Staff Amenities, Rest Rooms & the Working Environment	v2
SA3-3	Housekeeping and Cleaning	v2
SA3-4	Pest Control	v1
SA3-5	Building Services	v3
SA3-6	The Control of Hazardous & Non Hazardous Waste	3
SA3-9	Access, Egress, Stairs & Floors	v2
SA3-10	Windows, Glass & Glazing in the Workplace	v1
SA3-11	Workplace Signs	v1
SA3-13	Working in the Open Air. Working in the Sun	v3
SA3-13a	Site Work	v2
SA3-14	Water Temperature Control	v1
SA3-15	Premises	v2
SA4-1	Electrical Safety	v2
SA4-2	The Provision, Use & Maintenance of Work Equipment	v1
SA4-3	Hand Tools	v1
SA4-4	Office Equipment	v1
SA4-5	Storage of Chemical Substances & Agents	v1
SA4-6	Control of Flammable Liquids	v1
SA4-8	Slips, Trips & Falls	v1
SA4-9	Special Events	v1
SA4-10	The Provision & Use of Machinery	v1
SA4-11	The Safe Use of Machinery	v1
SA4-13	Abrasive Wheels	v1
SA4-19	Lifts and Hoists	v1
SA4-20	Work at Height	v3
SA4-21	Access Equipment	v2
SA4-22	Permits to Work	v1
SA4-23	Hot Work	v1
SA4-24	Work in Confined Spaces	v1
SA4-26	Isolation & Lock-Off Procedures	v1
SA4-28	Workplace Transport & Pedestrian Control	v3
SA4-31	Occupational Road Safety	v2
SA4-32	The Prevention of Sharps and Needlestick Injuries	v3
SA4-33	Water Hazards	v2
SA4-34	Racking Storage Systems & Mezzanine Floors	v1

Ref. Number	Title	Publication Date
SA4-35	Safety in Food Preparation Environments	v1
SA5-1	Hand Arm Vibration	v1
SA5-2	Whole Body Vibration	v1
SA5-3	Zoonoses	v1
SA5-4	Infection Control	v1
SA5-5	Working Time, Night Work and Shift Working	v1
SA5-6	Work Related Upper Limb Disorders WRULD	v1
SA5-8	Leptospirosis	v1
SA5-9	Manual Handling	v3
SA5-11	Display Screen Equipment & DSE User Eye Tests & Spectacles	v2
SA5-12	Legionella Control	v1
SA5-13	Radon	v1
SA5-14	Use of Chemical Agents & Substances	v2
SA5-15	Horticultural Chemicals & Substances	v1
SA5-16C	Asbestos at Work- Survey ACMs Present & Off Site Risk	v2
SA5-17	Control of Noise at Work	v1
SA5-18	Stress in the Workplace	v1
SA5-19	Aggression & Violence in the Workplace	v1
SA5-21	Local Exhaust Ventilation	v1
SA5-22	Lead at Work	v1
SA5-23	Occupational Asthma	v1
SA5-26	Dermatitis	v1
SA5-28	Artificial Optical Radiation	v1
SA5-34	Silica Dust and General Dust in the Workplace	v1
SA6-2	Wheelchairs - UK	v3
SA6-6	Gym Equipment	v1
SA6-14	Work with Children	v1
SA6-15	Educational Visits	v1
SA7-2	Contractor Control & Management	v1
SA7-3	Roof Work	v1
SA7-4a	CDM - Client	v2
SA7-4c	CDM- Principal Contractor	v2
SA7-10	Site Traffic Management	v1
SA7-12	Mobile Workforce	v1
SA7-15	Protection of Public	v1
SA7-16	Site Security and Visitors	v1